

# ARC Project Approval Request – Driveways

Sierra Montaña Homeowners' Association

Document Number:	SMHOA-016
Effective Date:	01/01/2015
Version Number:	1.0

Homeowner(s) Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Installation Address: \_\_\_\_\_ e-mail: \_\_\_\_\_

**Nature of Request** (check all appropriate boxes):

- Driveway                       Change Materials                       Change Materials  
 Sidewalk                       Expansion

**Please attach the following information to your submission:**

1. This Form completed and signed.
2. Read Section 5: Driveways and Sidewalks in the Association Rules & Guidelines SMHOA-002 for all guidance on completing the following:
3. Existing site plan showing the house and any walkways, fencing, significant vegetation, existing driveways, property lines, setbacks, and the location of the proposed driveway extension.
4. A plat map with exact lot dimensions, existing driveway dimensions, and the location and dimensions of the proposed extension.
5. A construction drawing of paving details, with a list of all materials and colors to be used and other features that is necessary to explain project.
6. A complete front and side yard landscaping plan drawing showing: Existing tree and planting placement; required tree and plant placements; and if driveway expansion requires removal of trees or shrubs, they must be replaced. Be sure to illustrate proposed planting locations.
7. Please contact your neighbors and complete the *Neighbor Notification Form* SMHOA-005 and attach to your submission. NOTE: a negative response from a neighbor doesn't necessarily mean your submission won't be approved. See form for additional information.

Estimated Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

I agree that I have read the guidelines and rules of Sierra Montaña, that my project will meet these objectives, and I have completed the application as required. I understand that if I execute this project and it varies from the project that I have proposed on this application, I may be required to make adjustments or corrections to final project.

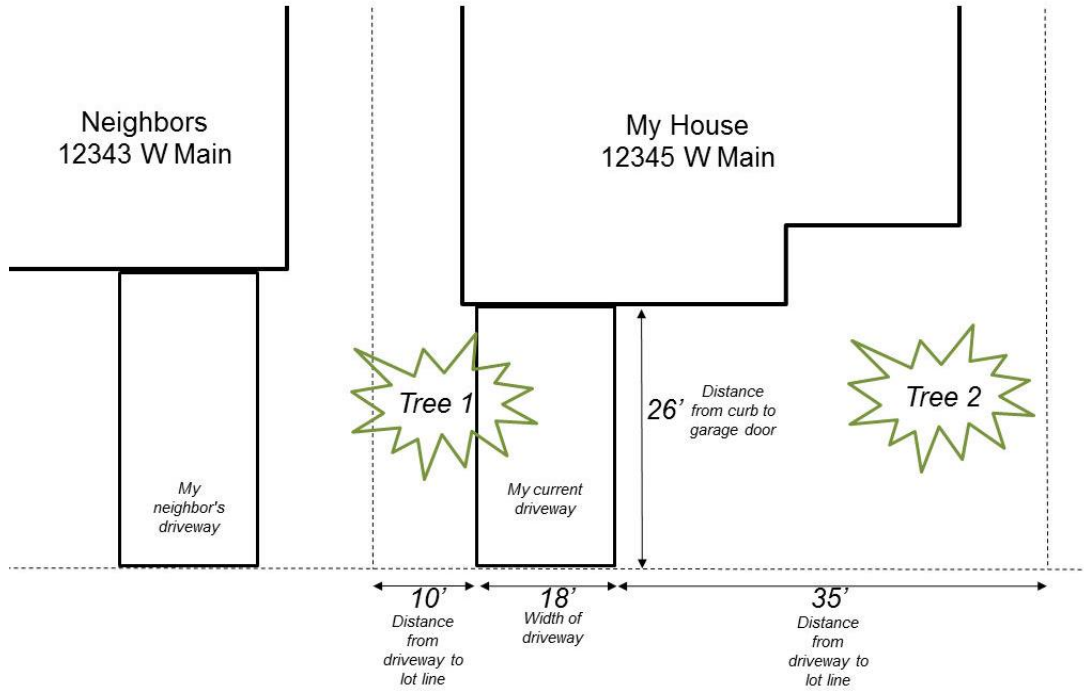
Homeowner Signature \_\_\_\_\_ Date \_\_\_\_\_

# ARC Project Approval Request – Driveways

Sierra Montaña Homeowners' Association

Document Number:	SMHOA-016
Effective Date:	01/01/2015
Version Number:	1.0

**Figure 1.** Example of a current site plan:



**Figure 2.** Example of a proposed site plan:

